

**To:** Michael Richardson[mjrichardson@blm.gov]; Ashcroft, Tyler[tashcrof@blm.gov]  
**From:** Seitts, Phyllis  
**Sent:** 2017-11-29T17:51:56-05:00  
**Importance:** Normal  
**Subject:** Fwd: Bears Ears and Grand Staircase documents are attached; CORRECTIONS!!  
**Received:** 2017-11-29T17:52:09-05:00  
2016 SIGNED Charter, Grand Staircase-Escalante National Monument Advisory Committee, 01 19 16 (1).pdf  
Final Bears Ears Charter signed 1.18.17.pdf  
2017 Charter\_Bears Ears National Monument Advisory Committee.docx  
Bears Ears MAC Briefing Paper.doc  
Bears Ears FRN 1.19.17 (1).docx  
Bears Ears and Gold Butte RAC General Law Surname 1.17.17.pd.pdf  
BearsEarsMAC-CharterFRN CommPlan011217-2 Gary edits. Kim edits .docx

Michael and Tyler: I didn't mean to send you all that email. I did include a word version of the draft Bears Ears charter so you could see the SOL comments which did not make the final charter. I developed the charter after reviewing the Bishop legislation, conferring with Jenna Whitlock, BLM Utah and others and also using "membership labels" used in other monument committee charters to make them consistent. This is obviously your call.

The Bears Ears documents were all together in the same package. It is this same package you will want to assemble again for both Bears Ears and Grand Staircase. I let Cally Younger know we were all working together on this effort and she was pleased; she added that "we were hoping to have one advisory council for Bears Ears and one advisory council for Grand Staircase." She had not seen the proclamations which I said could help us. Ah well.

Don't hesitate to call - Twinkle

Twinkle Thompson  
BLM Office of Communications  
202-208-7301 (office)  
480-748-1044 (cell)

----- Forwarded message -----

From: **Seitts, Phyllis** <[pseitts@blm.gov](mailto:pseitts@blm.gov)>  
Date: Wed, Nov 29, 2017 at 5:25 PM  
Subject: Bears Ears and Grand Staircase documents are attached  
To: Michael Richardson <[mjrichardson@blm.gov](mailto:mjrichardson@blm.gov)>, "Ashcroft, Tyler" <[tashcrof@blm.gov](mailto:tashcrof@blm.gov)>

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**U. S. DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT**

**AND**

**U. S. DEPARTMENT OF AGRICULTURE  
FOREST SERVICE**

**BEARS EARS NATIONAL MONUMENT ADVISORY COMMITTEE (UTAH)**

**CHARTER**

- 1. OFFICIAL DESIGNATION:** Bears Ears National Monument Advisory Committee (Committee).
- 2. AUTHORITY:** This Committee is established pursuant to the Presidential Proclamation, "Establishment of the Bears Ears National Monument (Monument)," (December 28, 2016), and is consistent with Section 309 of the Federal Land Policy and Management Act (FLPMA), as amended, (43 U.S.C. 1739); the Forest and Rangeland Renewable Resources Planning Act of 1974 (16 U.S.C. 1600); Section 14 of the National Forest Management Act of 1976 (16 U.S.C. 472a); the Wilderness Act (16 U.S.C. 1131); and all other applicable provisions of law. The Bureau of Land Management (BLM) is subject to standards and procedures for the creation, operation, and termination of BLM advisory committees. Refer to the 1995 amended BLM regulations (43 CFR 1784) for specific regulations regarding: avoidance of conflict of interest (1784.2-2); calls for nominations (1784.4-1); notice of meetings (1784.4-2); open meetings (1784.4-3); and records (1784.5-3). The Committee is regulated by the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. Appendix 2.
- 3. OBJECTIVES AND SCOPE OF ACTIVITIES:** The Committee will provide information and advice regarding the development of the management plan and, as appropriate, management of the Monument to the Secretary of the Interior, through the Director of BLM, and the Secretary of Agriculture, through the Chief of the U.S. Forest Service (FS), as stated in the Presidential Proclamation establishing the Monument.
- 4. DESCRIPTION OF DUTIES:** Committee duties and responsibilities are solely advisory. The Committee will provide information and advice regarding the development of the Monument's management plan, and as appropriate, management of the Monument as stated in the Presidential Proclamation establishing the Monument.
- 5. OFFICIAL TO WHOM THE COMMITTEE REPORTS:** The Committee reports to the Secretary of the Interior, through the Director of BLM, and the Secretary of Agriculture, through the Chief of FS.

6. **SUPPORT:** Administrative support and funding for activities of the Committee will be provided by BLM through the office of the Designated Federal Officer (DFO).
7. **ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS:** The annual operating costs associated with supporting the Committee's activities are estimated to be \$50,000, including all direct and indirect expenses and 0.30 Federal staff years support.
8. **DESIGNATED FEDERAL OFFICER:** The DFO is BLM's Canyon Country District Manager, who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Committee and subcommittee meetings, prepare and approve all meeting agendas, attend all Committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.
9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS:** The Committee will meet approximately two to four times annually, and at such other times as designated by the DFO.
10. **DURATION:** Continuing.
11. **TERMINATION:** The Committee will terminate on December 28, 2018, unless, prior to that date, it is extended by the President. However, the Charter will expire two years from the date the Charter is filed, unless it is renewed in accordance with Section 14 of the FACA. The Committee will not meet or take any action without a valid current charter.
12. **MEMBERSHIP AND DESIGNATION:** The Committee shall include 12 members to be appointed by the Secretary of the Interior and the Secretary of Agriculture, as follows:
  - 1) An elected official from San Juan County;
  - 2) A representative of State government;
  - 3) A representative with paleontological expertise;
  - 4) A representative with archaeological or historic expertise;
  - 5) A representative of the environmental community;
  - 6) A representative of livestock grazing permittees within the Monument;
  - 7) A representative of tribal interests;
  - 8) Two representatives of developed outdoor recreation, off-highway vehicle users, or commercial recreation activities;
  - 9) A representative of private landowners;
  - 10) A representative of local business owners; and
  - 11) A representative of the public-at-large.

Members will be appointed to staggered 3-year terms. All members serve at the discretion of the Secretary of the Interior and the Secretary of Agriculture.

Members may be appointed as representative members or special Government employees. Members appointed as special Government employees are required to complete ethics training and file a confidential financial disclosure report on an annual basis.

- 13. ETHICS RESPONSIBILITIES OF MEMBERS:** No Committee or subcommittee member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Departments of the Interior or Agriculture in which the member has a direct financial interest. Members of the Committee shall be required to disclose to the DFO their direct or indirect interest in leases, licenses, permits, contracts, claims, grants, or any specific party matter that involve lands or resources administered by BLM or FS, or any litigation related to those matters.

For the purposes of this paragraph, indirect interest includes holdings of a spouse, minor child, immediate family member, relatives, business partners, or employers that would benefit financially from the Committee's recommendations. The DFO must report any required disclosures under this paragraph to the BLM Deputy Ethics Counselor, who will coordinate with the Departments of the Interior or Agriculture Ethics Offices as appropriate.

The Department of the Interior will provide materials to those members appointed as special Government employees, explaining their ethical obligations with which the members should be familiar. Consistent with the ethics requirements, members will endeavor to avoid any actions that would cause the public to question the integrity of the Committee's operations, activities, or advice. The provisions of this paragraph do not affect any other statutory or regulatory ethical obligations to which a member may be subject.

- 14. SUBCOMMITTEES:** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Committee for consideration. Subcommittees must not provide advice or work products directly to the Agency. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.
- 15. RECORDKEEPING:** The records of the Committee, and formally and informally established subcommittees of the Committee, shall be handled in accordance with General Record Schedule 6.2, and other approved Agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

  
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Secretary of the Interior

JAN 18 2017  
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Date Signed

JAN 18 2017  
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Date Filed

**U. S. DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT**

**AND**

**U. S. DEPARTMENT OF AGRICULTURE  
FOREST SERVICE**

**STATE OF UTAH  
BEARS EARS NATIONAL MONUMENT ADVISORY COMMITTEE**

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Secretary of the Interior

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Date Signed

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Date Filed